

**INDIVIDUAL CABINET MEMBER DECISIONS
DECISION RECORDING LOG**

DECISION DETERMINED ON: Wednesday, 14 October 2015

DECISION WILL COME INTO EFFECT ON: Friday 23rd October 2015
(Subject to "Call-in" by appropriate Select Committee)

DECISION 1

SUBJECT: INSURANCE RETENDER - STAFFING AND IT IMPLICATIONS

DIVISION/WARD AFFECTED: All Wards

PURPOSE:

To appraise Cabinet Member of the staffing and IT implications of the recent retender exercise for insurance cover.

DECISION:

That the insurance tenders were awarded based on lowest price and arrangements are being put in place for 1st October.

Approved the additional staffing and IT requirements and costs as a result of the new arrangements, funded within the existing budget.

REASONS:

Existing insurance policies expire on 30th September, necessitating the recent tender exercise to have revised arrangements in place for 1st October 2015.

RESOURCE IMPLICATIONS:

The cost of an alternate claims handling package is circa £25k.

The facilitation of revised arrangements will necessitate additional administration for insurance staff. This service will need to be bolstered, including extending the support role to fulltime and providing an additional member of staff at the same level. This should allow the changes to be effectively implemented, but importantly will also bolster the capacity of the service to move towards more proactive risk management activities rather than the traditional reactive insurance claims service. The costs involved in such are,

Scale E point 23	21,308
NI & pension	6,392
Total	27,700

Increase in Hours	
22.5 to 37	9,001
NI & pension	2,700
Total	11,701
Total	<u>39,401</u>

Both these costs can be absorbed within the current budget given the new premium costs:

Annual Premia budget	£717,000
Tendered costs	£645,147
Annual IT implementation & maintenance cost	£25,000
Additional staffing cost	£39,401
Anticipated annual cost	£709,548
Saving	£7,452

SUSTAINABLE DEVELOPMENT AND EQUALITY IMPLICATIONS

None

SAFEGUARDING AND CORPORATE PARENTING IMPLICATIONS

None

CONSULTEES:

Insurance Team
Head of Finance

AUTHOR:

Mark Howcroft, Assistant Head of Finance

CONTACT DETAILS

E-mail: markhowcroft@monmouthshire.gov.uk
Tel: Tel: 01633 644740

SIGNATURE:

In taking this decision, I declare that I have no personal interest as defined under the County Council’s Code of Conduct for Members.

Signed:

Dated:

Cabinet Member for Resources

DECISION 2

SUBJECT: MONMOUTHSHIRE LOCAL DEVELOPMENT PLAN - ANNUAL MONITORING REPORT

DIVISION/WARD AFFECTED: All Wards

PURPOSE:

To outline the purpose, key findings and conclusions of the Local Development Plan (LDP) first Annual Monitoring Report (AMR), attached at **Appendix 1**.

DECISION:

To endorse the first LDP AMR for submission to the Welsh Government by 31 October 2015

REASONS:

Under the Planning and Compulsory Purchase Act (2004) and associated Regulations, all local planning authorities are required to produce a LDP. The Monmouthshire LDP was adopted in February 2014 and provides the land use framework which forms the basis on which decisions about future development in the County are based. The Council has a statutory obligation, under section 61 of the 2004 Act, to keep all matters under review that are expected to affect the development of its area. In addition, section 76 of the Act requires the Council to produce information on these matters in the form of an AMR for submission to the Welsh Government at the end of October each year following plan adoption. The preparation of an AMR is therefore an integral part of the statutory development plan process. The Welsh Government has issued regulations and guidance on the required contents of AMRs. The completion of the 2015 Monmouthshire AMR is in accord with these requirements and guidance.

RESOURCE IMPLICATIONS:

Officer time and costs associated with the data collection and analysis of the monitoring indicators and preparation of the AMR. These costs will be met from the Planning Policy budget and carried out by existing staff.

SUSTAINABLE DEVELOPMENT AND EQUALITY IMPLICATIONS

The Council must comply with European Directives and Regulations to monitor the state of the environment and this forms an integral part of the AMR. The adopted LDP and completion of the AMR accord with these requirements. Sustainable Development Under the 2004 Act the LDP is required to be subject to a Sustainability Appraisal (SA). The role of the SA is to assess the extent to which planning policies would help to achieve the wider environmental, economic and social objectives of the LDP. In addition, the European Strategic Environmental Assessment (SEA) Directive requires the 'environmental assessment' of certain plans and programmes prepared by local authorities, including LDP's. All stages of the LDP were subject to a SA, whose findings were used to inform the development of LDP policies and site allocations in order to ensure that the LDP would be promoting sustainable development. The SEA Directive also requires that the Council monitor the state of the environment thro

SAFEGUARDING AND CORPORATE PARENTING IMPLICATIONS

None

CONSULTEES:

Head of Planning
Development Management Officers

AUTHOR:

Jane Coppock, Planning Policy Manager

CONTACT DETAILS

E-mail: janecoppock@monmouthshire.gov.uk
Tel: Tel: 01633 644256

SIGNATURE:

In taking this decision, I declare that I have no personal interest as defined under the County Council's Code of Conduct for Members.

Signed:

Dated:

Cabinet Member for Community Development

DECISION 3

SUBJECT: (PROHIBITION AND RESTRICTION OF WAITING AND LOADING, LOADING BAY, COACH PARKING, DISABLED PERSONS PARKING PLACES, TAXI RANK) B4293 MONNOW STREET, BLESTIUM STREET, NEW MONNOW BRIDGE, HOWELLS PLACE ACCESS ROAD

DIVISION/WARD AFFECTED: Drybridge

PURPOSE:

To consider the proposed Order subsequent to representations received following advertisement in accordance with the Local Authorities Traffic Orders (Procedure) (England and Wales) Regulations 1994.

DECISION:

Not to hold an inquiry into the proposal

Approved the proposed Order as consulted and advertised upon to implement the Order.

REASONS:

The redesignation of this bay in Blestium Street for the sole use of coaches at all times and days will support the tourism industry in Monmouth and will also prohibit overnight parking by hgv's in this bay thereby significantly improving the environment and aesthetic appeal of this locality within the town center. The Council supports both objectives and

seeks to support local business' and encourage increased tourism throughout the county.

Regulation 9 of the Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996 enables the Council to hold a public inquiry into the proposal if there are unresolved objections. The purpose of such an inquiry would be for the proposal to be explained and subjected to examination; and for the public to be given the opportunity to make their views known. Should a public inquiry be held then it would not be possible for it to be implemented for at least six months.

Officers consider that in view of the fact that no objections have been received as set out in the report, that the Council's proposals do not warrant the holding of any inquiry.

RESOURCE IMPLICATIONS:

The costs of the proposed Traffic Regulation Order, road markings and signage are being funded by Monmouthshire County Council and are included in the current road safety and traffic management programme.

SUSTAINABLE DEVELOPMENT AND EQUALITY IMPLICATIONS

There are no sustainability issues regarding making this bay for coaches only at all times and days.

SAFEGUARDING AND CORPORATE PARENTING IMPLICATIONS

CONSULTEES:

Senior Leadership Team
County Councillor B Jones, Cabinet Member for County Operations
County Councillor A.Wintle

AUTHOR:

Paul Keeble, Traffic & Network Manager

CONTACT DETAILS

E-mail: paulkeeble@monmouthshire.gov.uk
Tel: Tel: 01633 644733

SIGNATURE:

In taking this decision, I declare that I have no personal interest as defined under the County Council's Code of Conduct for Members.

Signed:

Dated:

Cabinet Member for County Operations